



Tecumseh's Farmers Market



**GREATER
LENAWEE**
CHAMBER OF COMMERCE

2024

Name: _____ DBA: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Please list all products you will be selling at the market: _____

Please list license numbers required for operation of your business or sale of your products (nursery, sale, etc.): _____

Vendors are required to adhere to all government laws and guidelines and secure any necessary permits. Please contact the Lenawee County Health Department and/or the Michigan Department of Agriculture & Rural Development for additional information.

***Payment must accompany application.**

Please check which payment plan you prefer:

*all inside stalls get electricity

Inside spots (can not miss more than 3 market days)

Outside spots

- Yearly-One Stall \$300
- Yearly-Two Stalls \$450
- Weekly-One Stall \$40
- Yearly Food Truck \$650

- Yearly \$200
- Weekly \$30
- Weekly business information table \$10
- Weekly Food Truck \$60

- Chamber Members-receive a discount of \$100 off annual price

By signing below, I certify that I have read, understand, and adhere to all applicable guidelines and agreements as stated.

(Guidelines and agreements are subject to change with advance notice).

Signature: _____ Date: _____

Printed Name: _____

Greater Lenawee Chamber of Commerce | 132 W. Chicago Blvd, Tecumseh, MI 49286 | (517) 423-3740

MAIN CONTACT: Austin See | Farmers Market Director | austin@greaterlenaweechamber.org



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Tecumseh's Farmers Market Rules and Regulations May 4th—October 5th

General Information

- The Farmers Market will be held every Saturday (May-October) from 9am - 1pm. The market is located at 213 North Evans Street, at The Market on Evans. Vendors must be set up and ready for sales by the opening of the market at 8:45am. The drive into the vendor area will be blocked at 9:00am and cars will not be allowed to enter. Vendors are also expected to be open for business the entire advertised time, currently 1:00pm.
- **All supplies must be unloaded half hour before start of market.**
- Drop off all supplies, park across Evans Street, come back to spot to set up.
- Vendors must contact Market Director by 10:00am on the Tuesday before market if they are unable to attend the market. Emergencies are excused.

Antiques/Vintage Dealers

- To qualify as an antiques/vintage dealer, products will be limited to antiques and vintage items. This is not a venue for "garage sale" or general "flea market" items. Dealers must agree to remove any articles The Farmers Market committee does not deem appropriate. Please submit photos with application.

Arts & Crafts Vendors

- All products shall be deemed home crafted by you. Products handmade in another region or country and shipped in are not included in the definition of home crafted. If a vendor sells both home crafted and manufactured products, over 60% of the vendor's booth is to be dedicated to the home crafted items. Vendors must agree to remove any articles The Farmers Market committee does not deem appropriate.

Produce, Baked Goods, Meat and Poultry

- All produce must be grown by the vendor. Produce may be sold by an employee of the vendor.
- Produce or products labeled "organic" must have been grown or raised on farms with organic certification. This certification must be provided to the market manager.

- Processed foods are any food product not sold in its natural raw state such as; cheese, breads and baked goods.
- Canned foods, except jam, are not covered by the Cottage Food Law and therefore must follow the rules and guidelines from the Health Department. Please go to the Cottage Food Law guidelines on the MDARD website for all the applicable foods under the Cottage Food Law.
- All meat and egg products must be properly refrigerated/frozen and properly labeled. Only products raised by the vendor may be sold.
- Meat must have been processed at a USDA inspected facility.
- Poultry must be processed at a USDA or MDA inspected facility.
- Vendors selling eggs must comply with USDA rules if applicable to the vendor.
- The market manager holds the right to visit any vendor on a predetermined date to inspect produce, crafts, products, etc. Required licenses and certifications must be provided to the market manager.

Stall Fees

- Vendors can purchase a full season pass for one stall for a fee of \$300 or two stalls \$450. When the pavilion is full, spaces outside of the pavilion are \$200 for the season. There is no electricity available outside the pavilion. Full season passes must be paid in full by the end of the market day on June 29th. There will be a \$25 late fee if not paid if not paid in full by June 30th. \$25 deposit is due when application is turned in. Spots will not be held until application and deposit has been made.
- Daily vendors can purchase a stall in the pavilion at a rate of \$40. When the pavilion is full, spaces outside of the pavilion are \$30 for the day. Daily vendors must contact the market manager by noon on Thursday to reserve their spot for the following Saturday.
- There will be NO vendor drop-in or nonregistered vendors allowed to participate in the market on any given Saturday.
- No refunds or prorated passes available.

Stall Space

- A space is generally defined as a 10'x15' area. Seasonal vendors will be assigned a permanent spot in the pavilion. Vendors must notify the Greater Lenawee Chamber of Commerce in the event they are unable to be there on any given Saturday during the season. Contact information is on page 5 of this document. **If a seasonal vendor has 2 no call, no show days, they will forfeit their permanent spot and may attend the market on a first come first served basis.**
- Vendor is responsible for any tables, tents, extension cords and other items needed for display.
- All tents and canopies outside the pavilion must be weighted down. No staking is permitted, except in grassy area(s).

Signage & Labeling

- Vendors must clearly display their name or business and post prices for all items being sold.
- Certifications and licenses must be posted during market hours.
- Vendors that accept assistance programs, must display program signs.

Applications

- All new and returning vendors must complete an application.
- Products which the vendor plans to sell must be listed on the application and approved by the market manager. **Additional products brought to the market which were not listed will not be able to be sold until approved by the Greater Lenawee Chamber of Commerce.**
- All vendors must provide copies of the appropriate business licensing and insurance information with their application, i.e., certificate of assumed name (DBA), sales tax license, nursery license, proof of insurance, liability waiver, etc.

Market Regulations

- Vendors are responsible for cleaning all trash and waste within and around their stall.
-There will be a \$25 fee assessed to the vendor if clean up is required.
- Vendors are not allowed to smoke in the market stalls.
- Vendors must wear appropriate clothing at all times. Shoes & shirts must be worn during market hours.
- No political solicitation is permitted on market grounds.
- Solicitation and the distribution of unrelated market products are not permitted.
- Animals/pets are not allowed in the market stall with vendors (owners) during market hours of operation unless it is a certified service animal.
- Any violation of these rules or guidelines can result in the termination of involvement of the vendor in the Farmers Market.
- Vendors are required to present either a copy of general liability insurance coverage, listing the City of Tecumseh and the Greater Lenawee Chamber of Commerce as additional insured **OR** sign a waiver of liability to keep on file in the chamber office. We strongly encourage vendors have their own liability insurance. The Farmers Market or The Market On Evans is not responsible for any injury, mishap, damage or loss on any vendor stall/area or because of a product or stall component of the vendor. The vendor is solely responsible.

Contact information:

Greater Lenawee Chamber of Commerce | (517)423-3740 weekdays

*Please mail application to: Greater Lenawee Chamber of Commerce | 132 W. Chicago Blvd., Tecumseh, MI 49286

MAIN CONTACT: Austin See| Farmers Market Director| austin@greaterlenaweechamber.org

Tecumseh Farmers Market Membership Agreement

In an effort to create an environment conducive to a community gathering space where the public and vendors feel welcome and invited, the undersigned agree to the following:

Commitment from Management

Commitment from Vendors:

Governance and long-range planning

Consistent attendance

Vendor support

Participation in activities

Programming

Communication

Facilities upkeep

Booth upkeep

Marketing

Vendors must display a positive attitude toward the Farmers Market, other vendors, customers, the Market Director and the Market on Evans. Any concern with any of those entities may be addressed off premises, preferably in writing, at an agreed time and place. If the concern is with the Market Manager, the vendor may contact The Greater Lenawee Chamber of Commerce President or a member of the Executive Board. The contact information is listed on the chamber website at www.greaterlenaweechamber.org

At no time will the customers of the market be subjected to any disparaging conversations about the market, another vendor or the market manager. If this occurs, a vendor may be asked to vacate the premises and readmission to the market will be reviewed by The Greater Lenawee Chamber of Commerce Executive Board.

I grant to the Greater Lenawee Chamber of Commerce, its representatives and employees the right to take photographs of me and my property at the Tecumseh Farmers Market. I authorize the Greater Lenawee Chamber of Commerce its assigns and transferees to copyright, use and publish the same in print or electronically.

I agree that The Greater Lenawee Chamber of Commerce may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising and Web content.

I have read and understand the above:

Vendor signature: _____ Date: _____

Print name: _____

Market Signature: _____ Date: _____

Print name: _____

**Hold Harmless Agreement
Indemnification and Release**

Although we encourage liability insurance, please send the attached Hold Harmless Agreement (if you are not sending an insurance certificate), along with the signed 2024 Farmers Market application.

Vendor: _____

(Hereafter referred to as "Vendor" is being provided space at the Tecumseh's Farmers Market to promote their business or organization agrees to the following terms and conditions.

"Vendor" shall mean any vendor, participate, volunteer or entity provided space at the festival: including the vendor's employees, agents, volunteers, family members, or its heir and/or assigns.

The Greater Lenawee Chamber of Commerce and their agents, successors and/or assigns, shall not be liable for any damages whatsoever, including property damage and/or personal injury to any Vendor, which may occur on or about any part of the properties being used for the Tecumseh's Farmers Market, regardless of how much injury or damage may have occurred.

Tecumseh's Farmers Market Safety Requirements

Vendor hereby agrees to comply with the market rules, especially health and safety regulations.

Indemnification

The Vendor shall indemnify and hold harmless the Greater Lenawee Chamber of Commerce and their officers, agents, employees and volunteers from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including attorney fees, regardless of the merit or outcome of any matter connected to any act or omission in going to, coming from, or performing services, work or activities at or in relation to the Tecumseh's Farmers Market.

Release

Vendor hereby waives, releases, and discharges any and all claims for damages for personal injury, death, or property which it may have or which hereafter accrue as a result of its activities at the Tecumseh's Farmers Market.

I HEREBY STATE THAT I HAVE READ, UNDERSTAND AND AGREE TO FOLLOW THE ABOVE TERMS AND CONDITIONS OUTLINED IN THIS COPY OF THE TECUMSEH'S FARMERS MARKET HOLD HARMLESS AGREEMENT IDEMNIFICATION AND RELEASE FORM.

In witness thereof, this Agreement is executed,

This day of _____ (month) _____ 20_____, By

Vendors Name (print) _____

Vendors Signature _____

Address, city, state, zip _____

Email and/or phone number _____